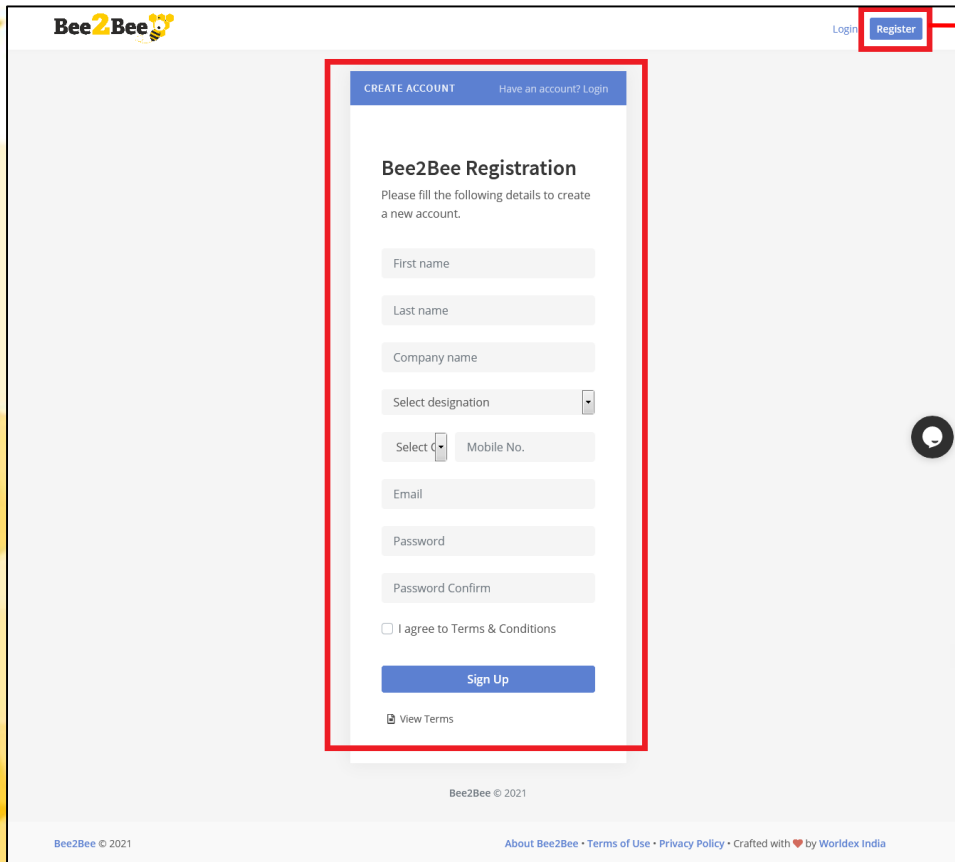




Virtual Business Matching Platform

Connect with buyers and suppliers through online exhibitions & virtual meetings

Step 1 - Create an Account



The screenshot shows the Bee2Bee website's registration page. At the top right, there are links for 'Login' and 'Register', with the 'Register' button highlighted by a red box. The main content area is titled 'Bee2Bee Registration' and includes a sub-header 'Please fill the following details to create a new account.' Below this, there are input fields for 'First name', 'Last name', 'Company name', 'Select designation' (a dropdown menu), 'Select' (a dropdown menu) followed by 'Mobile No.', 'Email', 'Password', and 'Password Confirm'. A checkbox for 'I agree to Terms & Conditions' is present, followed by a blue 'Sign Up' button. A link for 'View Terms' is at the bottom of the form. The footer contains copyright information for Bee2Bee © 2021 and links to 'About Bee2Bee', 'Terms of Use', 'Privacy Policy', and a note 'Crafted with ❤️ by Worldex India'.

Go to www.bee2bee.asia and click on **Register** to create your Bee2Bee account.

Once the account is created you will get a welcome mail on your registered email id.

Step 2 - Click on Show Banner



Click on the **Exhibition Banner** to participate as exhibitor.
Next, You would be taken to the Bee2Bee Convention Center.

Step 3 - Enter Convention Center



Hello!!! Welcome to Bee2Bee Convention Center. Click **Welcome** to enter the Lobby Area

Step 4 - Lobby Area

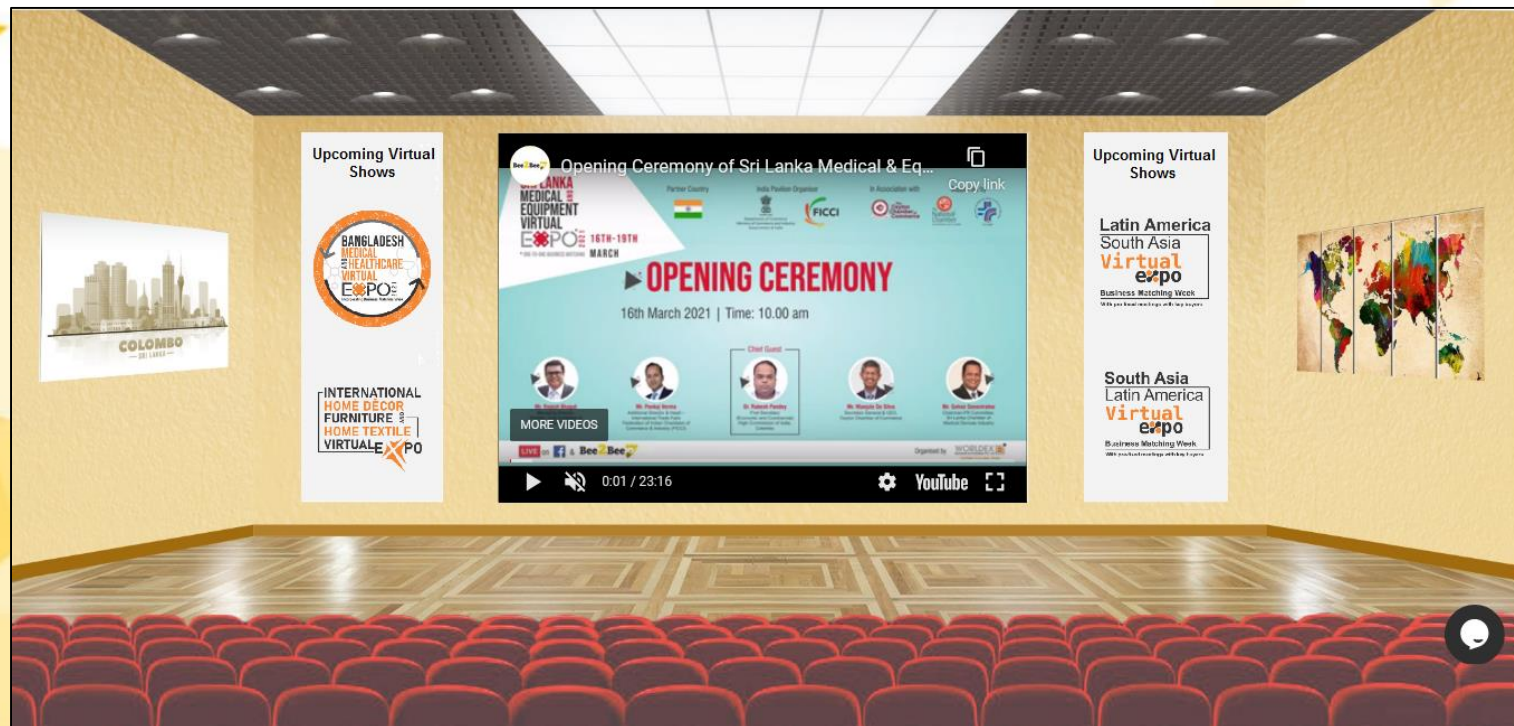


Click on the icons
Exhibition Hall,
Partners Lounge,
Media Lounge,
Auditorium,
Organiser's Desk,
Technical Desk.

Check Out Branding Opportunities in the Lobby Area

- Bunting Banners
- Poster Banners

Step 5 - Auditorium



Our Auditorium will host the VIP Opening Ceremony, Product Presentations, Business Forums & Webinars, which would be broadcasted **LIVE** on our Social Platforms too.

Step 6 - Proceed as Buyer



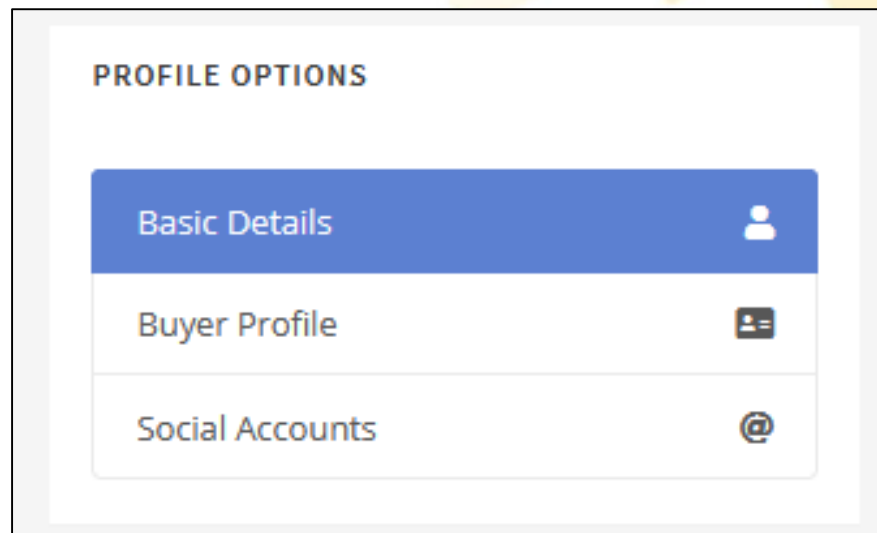
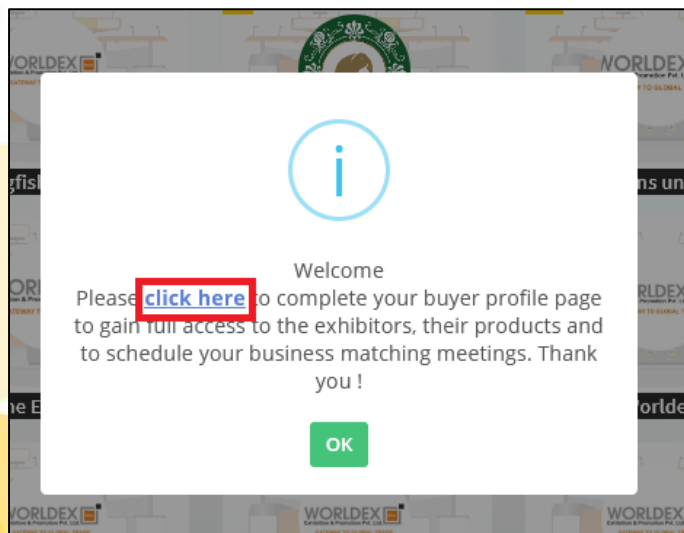
Click on Exhibition Hall to proceed. You would be asked to choose “Exhibitor or Buyer”. Click on **Buyer** to enter the exhibition.

Step 7 – Floor Plan

You will see the **Floor Plan** of the selected exhibition.

Features: Using advanced filters on the floor plan, you can search exhibitors & connect with selected suppliers based on your interest.

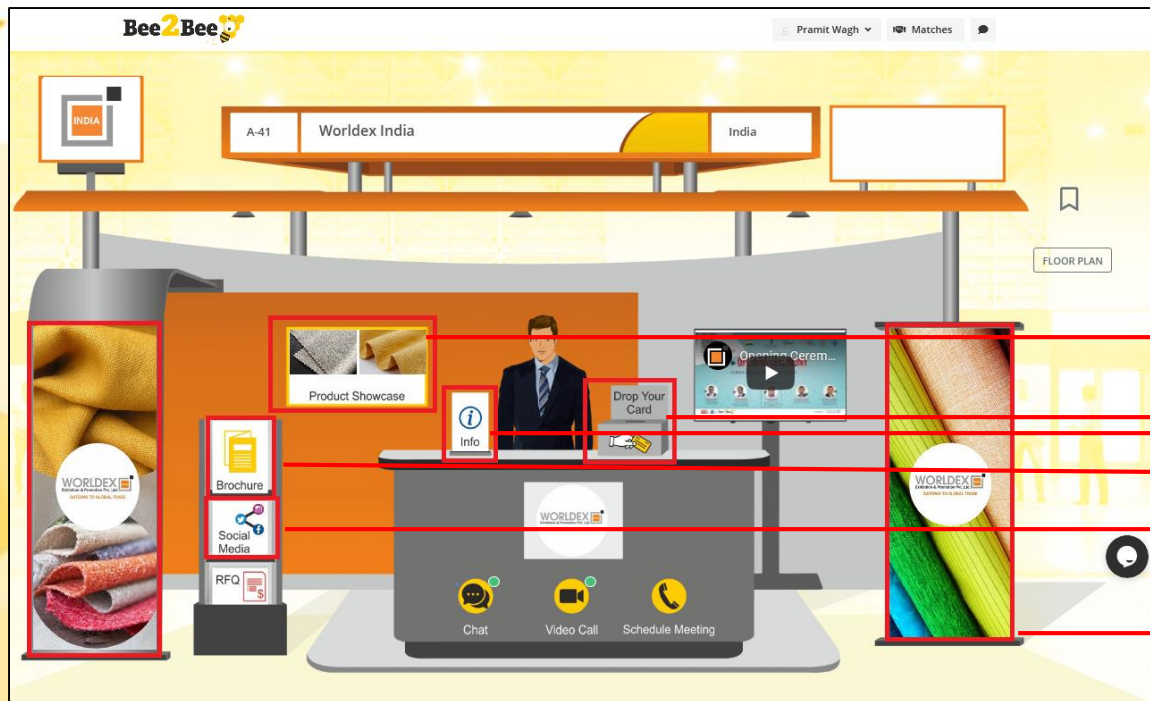
Step 8 – Update Your Details



Click on any exhibitor logo to update your **Buyer profile & Sourcing interest** and start connecting with Exhibitors

You will receive a notification on your registered e-mail with Features, Buyers' Guide and Tutorial Video.

Step 9 - Features of Virtual Booth



Click on

Info – For Company Information

Brochure – For Company Brochure

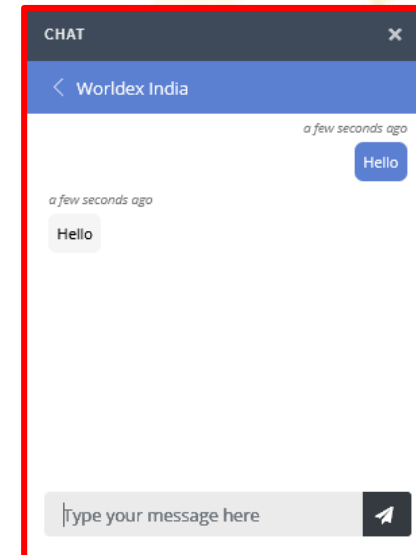
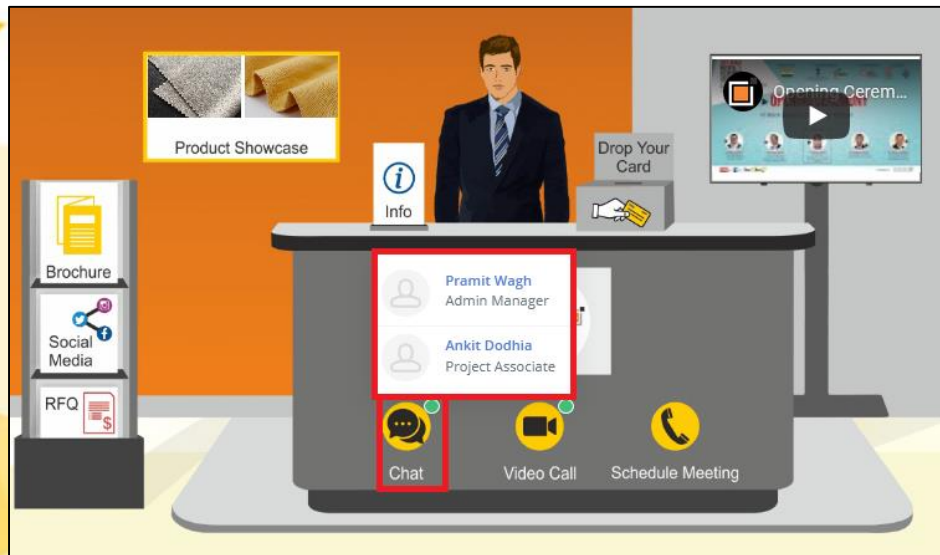
Social Media – To check & follow companies social media

Product Showcase – For product photos and details

Drop Your Card – To share your Business card

Banner – Click on the booth banner to Enlarge the image

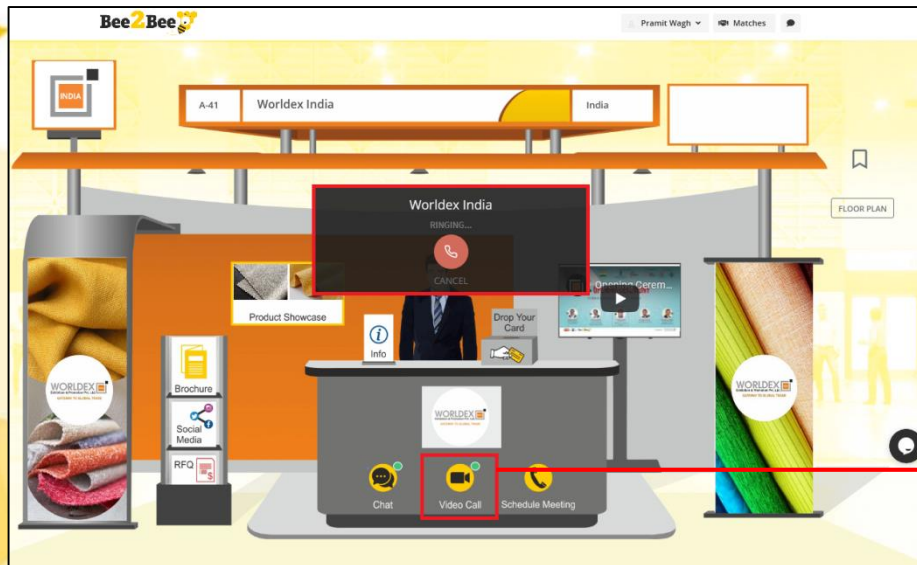
Step 10 – Text Chat



Click on **Chat** icon to initiate text chat with the exhibitor.

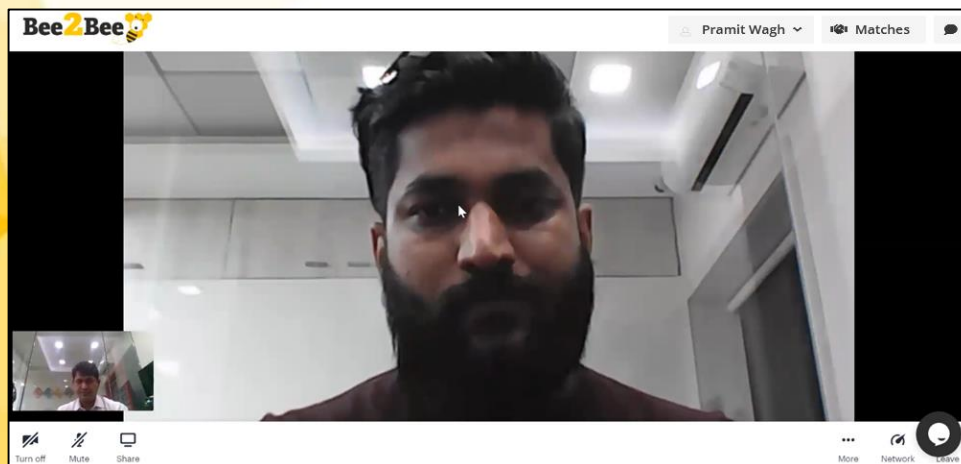
Green dot indicates that exhibitor is available to chat.

Step 11 – Video Call



Click on **Video Call** to initiate video chat with the exhibitor. **Green dot** indicates the exhibitor is online.

Sample screen when you request for a **Video Call** with the exhibitor.



Sample screen once exhibitor accept the video call

Step 12 - Request for Quote Feature

The screenshot displays the Bee2Bee website interface. At the top, the user is logged in as 'Primit Wagh' and can view 'Matches'. The main header shows the 'INDIA' logo and the booth name 'Worldex India'. A 'REQUEST FOR QUOTE' modal form is centered on the screen, featuring the following fields:

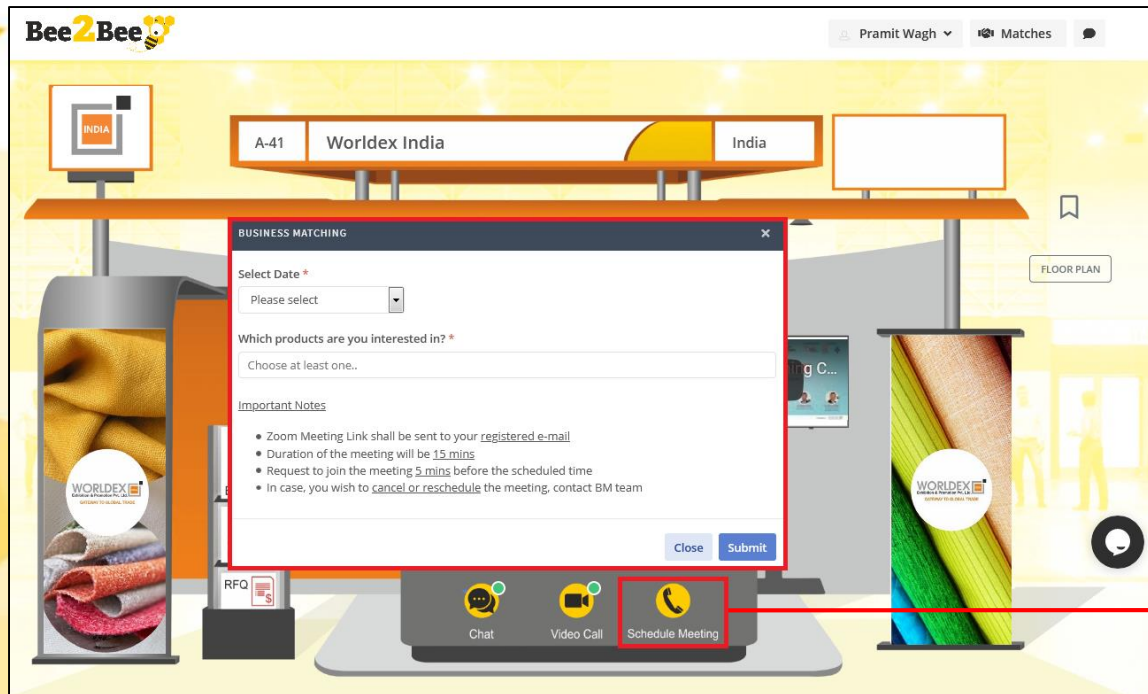
- Select Product Name (dropdown menu)
- Product Quantity (text input)
- Lead Time (text input)
- Add a note (text area with placeholder 'Describe here..')
- Submit (blue button)

The background shows a virtual exhibition booth with various displays, including a 'FLOOR PLAN' button and a 'Social Media' section with 'Brochure' and 'RFQ' icons.

Click on **RFQ** to submit an enquiry for your interested product to the Exhibitor.

Once you make a request, a copy of the RFQ enquiry shall be sent on your registered e-mail for your reference and record.

Step 13 - Schedule Meetings (From Exhibitor Booth)

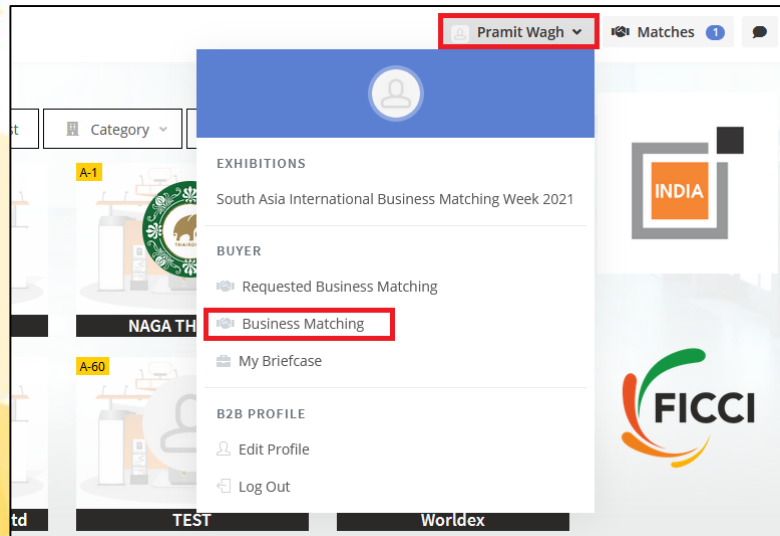


Click on **Schedule Meeting** to request a meeting with Exhibitor. Select date, time and product interest for discussion.

Once the request is submitted, a notification will be sent on your registered e-mail.

Note: BM Meetings will be hosted on **Zoom App** integrated on Bee2Bee Platform.

Step 14 - Schedule Meetings (From BM tab)



The screenshot shows the 'Business Matching Form' for the 'South Asia International Business Matching Week 2021' event, which runs from 28 Jan, 2021 to 19 May, 2021. The form is titled 'Business Matching Form' and contains three main sections: 'Select Company *', 'Select Date *', and 'Select Timeslot *'. Each section has a dropdown menu with 'Please select' as the default option. A green '+' button is located to the right of the 'Select Timeslot *' dropdown. Below the form, a note states: '(Minimum three business matching selection is mandatory.)'. A 'Submit' button is located at the bottom right of the form.

Click on **Business Matching** to request a meeting with multiple exhibitors (Minimum 3 & Maximum 10). Select company name, date and time slot for discussion.

Once the request is submitted, a notification will be sent on your registered e-mail.

Note: BM Meetings will be hosted on **Zoom App** integrated on Bee2Bee Platform.

Step 15 - Matches – Meetings Schedule

The screenshot displays the Bee2Bee platform interface. At the top, there's a navigation bar with the Bee2Bee logo and a 'Matches' tab highlighted. Below the navigation bar, there's a 'MEETING SCHEDULE & PROFILE' window. This window is divided into two main sections: 'MEETING SCHEDULE & PROFILE' on the left and 'ABOUT' on the right. The 'MEETING SCHEDULE & PROFILE' section includes details such as 'MEETING DATE' (16 May, 2021), 'MEETING TIME' (03:00 PM - 03:30 PM), 'MEETING LINK' (Available soon), and 'MEETING NOTES' (NA). The 'ABOUT' section provides information about Worldex India, including its mission, history, and contact details. A 'SOCIAL' section at the bottom lists contact information for WhatsApp, WeChat, and LinkedIn.

MEETING SCHEDULE & PROFILE

- MEETING DATE: 16 May, 2021
- MEETING TIME: 03:00 PM - 03:30 PM
- MEETING LINK: Available soon
- MEETING NOTES: NA

ABOUT

We are a trade promotion organisation that markets, represents and organizes trade shows, seminars, conferences, buyer seller meets and inbound & outbound trade missions in India and across the globe. Incorporated in 2004, Worldex India is headquartered in Mumbai with a supporting branch office in New Delhi. With over 15 years of global experience, we specialise in bridging the gap between manufacturers and buyers, creating direct connections from quality suppliers from around the world with home-grown entrepreneurs.

SOCIAL

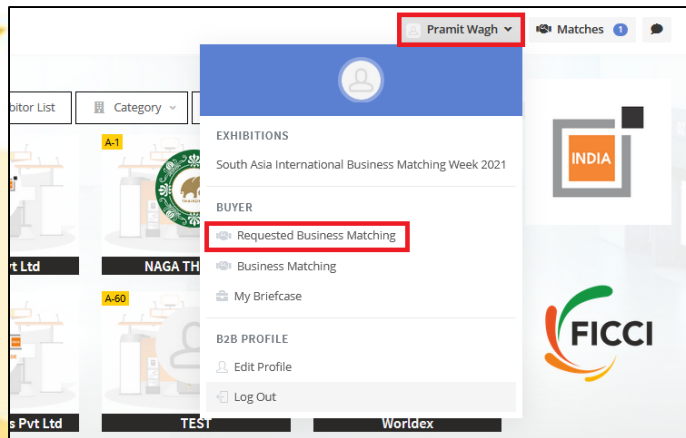
- WhatsApp: 9773494802
- WeChat:
- LinkedIn: <https://www.linkedin.com/in/worldex-india-95892a7a/>











Click on **Matches** to see your confirmed meetings with exhibitors.

Click on the **meeting**, to see exhibitor details, date, time and link to join the meeting.

Meeting will be conducted on **Zoom app** integrated on **Bee2Bee platform**

Step 16 – Rescheduling BM Meetings by Buyer



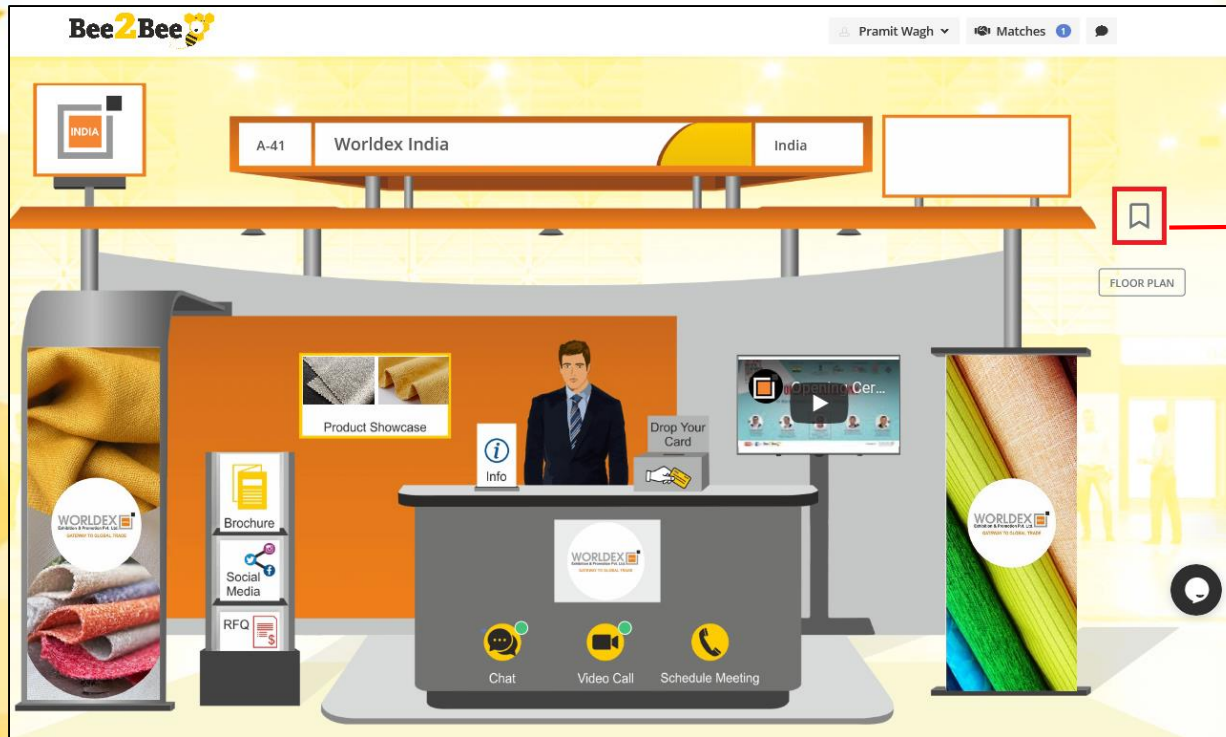
EXHIBITOR	EXHIBITOR NAME	DATE	TIME	STATUS	ACTION
Sunshine Exports Pvt Ltd	Sumeet Jaokar	2021-05-17	03:30 PM - 04:00 PM	Pending	 
Worldex India	Pramit Wagh	2021-05-16	03:00 PM - 03:30 PM	Pending	 
Kingfisher Pvt Ltd	Ajay Kumar	2021-05-16	10:30 AM - 11:00 AM	Pending	 
NAGA THAI PLUS	Pemilin Krisitticharern	2021-05-16	11:00 AM - 11:30 AM	Pending	 
Stallion Decor	Haiderali Mirza	2021-05-16	12:30 PM - 01:00 PM	Pending	 

Click on **Requested Business Matching** to get the list of all meetings. You can click on the calendar icon to **reschedule the meeting** (Reschedule feature will be closed one week before matching period). Also you can check the status of your meeting (**Pending, Confirmed or Declined**)

Step 17 – Zoom Meeting Sample Screen





Step 18 - Bookmark



Click **Bookmark icon** to add Exhibitor to *My Briefcase* for future reference.

Step 19 - My Briefcase

 **Pramit Wagh** ▼













EXHIBITIONS
 South Asia International Business Matching Week 2021

BUYER
 Requested Business Matching
 Business Matching
My Briefcase

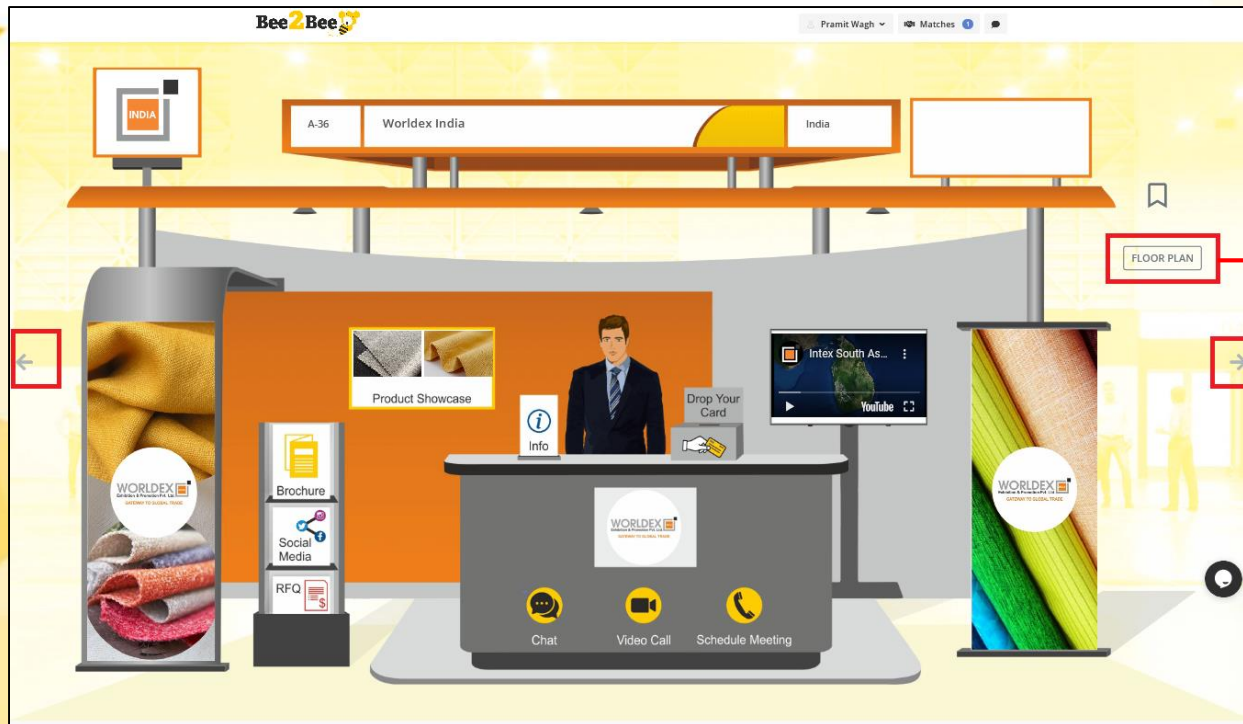
My Briefcase

MY BRIEFCASE

COMPANY NAME	COMPANY BOOTH	COMPANY INFO	COMPANY CATALOGUE	PRODUCTS
Solutions unlimited				
Global World				
Sunshine Exports Pvt Ltd				
Worldex India				

Click on **My Briefcase** to access saved contents and bookmarked exhibitors till the last day of the show.

Step 20 – Floor Plan (Navigation between Exhibitors)



Click on **Floor Plan** to directly go to the floor plan of the exhibition. You can also navigate through exhibitors via **arrow icons**.

THANK YOU

Crafted By



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www.worlddexindia.com

Write to us at contactus@worlddexindia.com

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